

## **WILLIAMSBURG PLANNING COMMISSION**

### **MINUTES**

**Wednesday, February 20, 2002**

The regular monthly meeting of the Williamsburg Planning Commission was held on Wednesday, February 20, 2002, at 3:30 p.m. in the Council Chambers at the Stryker Building.

### **CALL TO ORDER and ATTENDANCE**

Chairman Davis called the meeting to order. Present in addition to Mrs. Davis were Commissioners Smith, Young, Freiling, Scruggs, Hertzler, and Friend. Also present were Planning Director Nester, Zoning Administrator Murphy, City Attorney Phillips and Secretary Scott.

### **MINUTES**

Mr. Scruggs moved that the minutes of the January 16 regular meeting be approved as submitted. Mr. Friend seconded the motion, which carried by roll call vote of 7-0.

After Mrs. Davis made a correction to the January 23 work session minutes, Mr. Scruggs moved that the minutes be approved as corrected. Mr. Friend seconded the motion, which carried by roll call vote of 7-0.

### **CONSENT AGENDA**

Mr. Friend moved that the cases on the consent agenda, **SPR #02-02** Colonial Williamsburg Foundation, 100 Visitor Center Drive – Blue parking lot expansion; **SPR #03-02** Taco Bell, 1812 Richmond Road – new restaurant; and **SPR #04-02** Lobster House, 3012 Richmond Road – addition, be approved as submitted. Mr. Young seconded the motion, which carried by roll call vote of 7-0, except SPR #02-02 which carried by vote of 6-0.

Recorded vote on the motion:

Aye:	Smith, Young, Freiling, Davis, Scruggs, Hertzler, Friend
No:	None
Abstain:	Mr. Freiling abstained from voting on SPR #02-02
Absent:	None

### **PUBLIC HEARINGS - None**

### **OPEN FORUM**

Chairman Davis opened the Open Forum portion of the meeting encouraging comments from the audience on any topic.

There being no comment the Open Forum portion of the meeting was closed.

## **SITE PLANS AND SUBDIVISIONS**

**SPR #02-02, SPR #03-02, and SPR #04-02** were approved under the consent agenda.

## **OLD BUSINESS**

Five-Year Capital Improvement Program (FY 03 to FY 07)

Chairman Davis noted the draft memorandum to the City Manager in Commissioner's packets, which lists the Commission's comments on the Capital Improvement Program. The finalized document will be sent to the City Manager on February 22.

During discussion that followed, points raised regarding the memorandum included:

- The effect of the allocated \$30,000 for landscaping alongside the power lines on Capitol Landing Road between Parkway Drive and Merrimac Trail, needs to be reevaluated after installation; there may or may not be a need for additional funds.
- Issue of active parks in the City being another part of the reinvigoration of the downtown area. Papermill Park and Bicentennial Park were suggested, but there was also the comment that this may not be the best place for children's play equipment. Although Matthew Whaley School was noted as having the necessary playground equipment in the appropriate area, it is not a public park after school hours.
- Concept of active park is good but concern regarding location and need to explore other options that would provide better accessibility to visitors. Concern also expressed about the need for fencing and lighting.
- What effect would the expansion of the adjacent Wallace Museum have on the park and the park on the Museum if the park were located at the Bicentennial site?
- Next Comprehensive Plan revision will begin in 2004 and it may be more appropriate at that time to examine the best place for an active park.
- Suggestion that the Commission not be site specific in a recommendation; only give the nucleus of the idea for an active park within walking distance of the downtown area.
- Maybe only a request for the availability of funds needs to be stated and no geographic location specified.

Mr. Scruggs moved that the memorandum regarding the Five-Year Capital Improvement Program be approved as proposed, and that an additional request that funding be included in the CIP for playground equipment for a location in the downtown area be added. Mrs. Smith seconded the motion which carried by roll call vote of 7-0

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Recorded vote on the motion:

Aye: Smith, Young, Freiling, Davis, Scruggs, Hertzler, Friend  
No: None  
Absent: None

**NEW BUSINESS - None**

**OTHER**

**Resolutions**

Mrs. Davis presented draft resolutions for two Commission members whose terms have expired. The resolutions of appreciation for Scott Spence and Joseph Finelli follow:

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**RESOLUTION**

**WHEREAS**, Scott Spence was appointed to the Williamsburg Planning Commission on January 1, 1994, and has served with distinction for eight years, his tenure ending on December 31, 2001;

**WHEREAS**, he served as First Vice Chairman for two years, and presided as Chairman of the Commission for his last four years; and

**WHEREAS**, he participated in the preparation of the 1998 Comprehensive Plan, which was recommended for approval by the Planning Commission in November, 1997 after an extensive review process, and which was adopted by City Council in July, 1998; and

**WHEREAS**, he provided leadership, expertise and guidance to the Commission and the City in the revision of the Zoning Ordinance based on the recommendations of the 1998 Comprehensive Plan, which required 14 separate zoning amendment proposals in 1998 and 1999; and

**WHEREAS**, he also served as the Architect member of the Architectural Review Board for 14 months while he was Planning Commission Chairman, making a valuable contribution to both the Architectural Review Board and the Planning Commission through his knowledge of and interest in urban design issues.

**NOW, THEREFORE, BE IT RESOLVED** that the Williamsburg Planning Commission hereby records its appreciation to Scott Spence for his outstanding service on the Commission as both member and Chairman.

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## RESOLUTION

**WHEREAS**, Joseph Finelli was appointed to the Williamsburg Planning Commission on January 1, 1996, and has ably served for six years, his tenure ending on December 31, 2001; and

**WHEREAS**, he participated in the preparation of the 1998 Comprehensive Plan, which was recommended for approval by the Planning Commission in November 1997 after an extensive review process, and which was adopted by City Council in July 1998; and

**WHEREAS**, he provided expertise to the Commission and the City in the revision of the Zoning Ordinance based on the recommendations of the 1998 Comprehensive Plan, which required 14 separate zoning amendment proposals in 1998 and 1999; and

**WHEREAS**, he served as a member of the Site Plan Review Committee during his tenure on the Commission, where his knowledge of development and experience greatly assisted in the review of 83 site plans and subdivisions; and

**NOW, THEREFORE, BE IT RESOLVED** that the Williamsburg Planning Commission hereby records its appreciation to Joseph Finelli for his outstanding service on the Commission and on the Site Plan Review Committee.

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Mr. Friend moved that the resolutions be approved. Mr. Young seconded the motion which carried by roll call vote of 7-0.

## INFORMATION ITEMS

Report from City Council was received.  
Planning Department Monthly Report was received.  
Monthly Financial Statement was received.

## PUBLIC HEARINGS SCHEDULED FOR MARCH 20

PCR #03-02: Request of the Colonial Williamsburg Foundation to expand the boundary of the Colonial Williamsburg Historic Area CW zoning district. Four parcels are proposed for rezoning: Parcel A – rezone 2.554 acres on the east side of Nassau Street north of Court Street from Museum Support District MS to Colonial Williamsburg Historic Area CW; Parcel B – rezone 1.22 acres between the Williamsburg Inn parking lot and Providence Hall Lane from Museum Support District MS to Colonial Williamsburg Historic Area CW; Parcel C – rezone 120.036 acres, including Bassett Hall and its surroundings, the York Street pastures, a strip of green space north and east of Lafayette Street and the Coke Garrett Pastures from Single Family Dwelling District RS-1, Single Family Dwelling District RS-2 and Museum

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Support District to Colonial Williamsburg Historic Area CW; and Parcel D – rezone 4.121 acres within the block bounded by Nassau Street, Prince George Street, North Henry Street and Scotland Street from Downtown Residential District RDT to Colonial Williamsburg Historic Area CW.

The meeting adjourned at 4:10 p.m.

Marguerite Davis, Chairman  
Williamsburg Planning Commission